



# Annual Report

## April 2021 to March 2022

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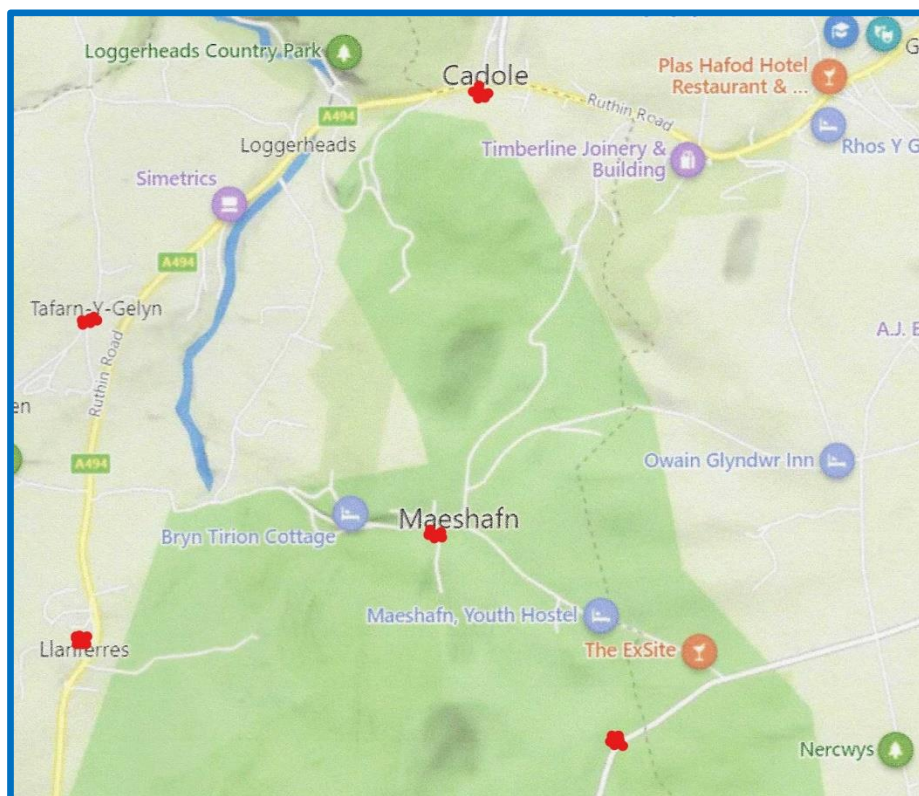
Website: [www.llanferrescommunitycouncil.org](http://www.llanferrescommunitycouncil.org)

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## Council Profile

Llanferres Community Council is a small rural council in Denbighshire and forms part the Llandegla and Llanarmon ward. It is run by nine elected or co-opted members. It employs a Clerk who also acts as the Responsible Financial Officer.

The council acts on behalf of residents in the villages of Llanferres, Maeshafn, Tafarn-y-Gelyn, Cadole and Pant Du. There were 649 registered electors in the area during the 2021-22 financial year.



## Councillors

Councillors were summoned to attend the AGM and 10 general meetings during the year.

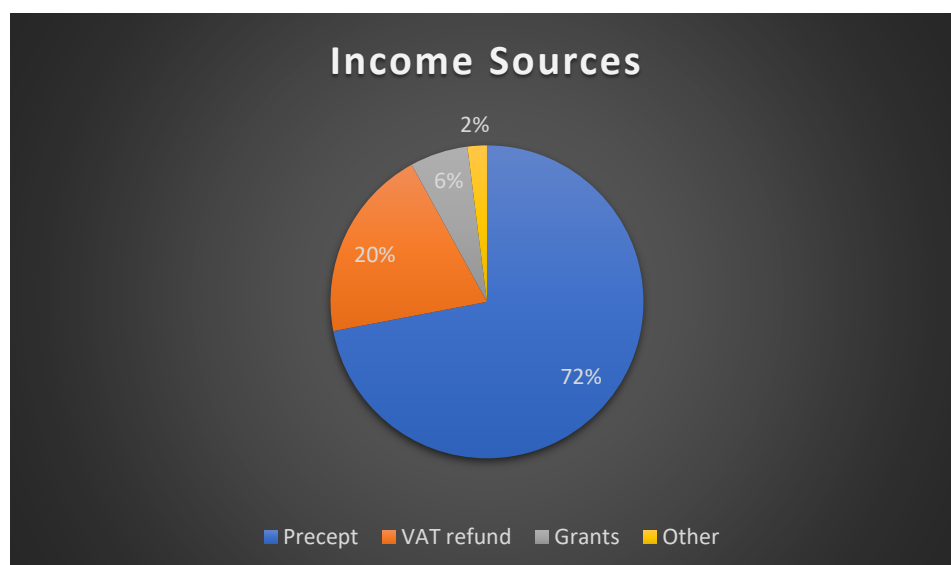
Appendix 1 shows their attendance record at the meetings.

Appendix 2 shows their declarations of interest during the meetings.

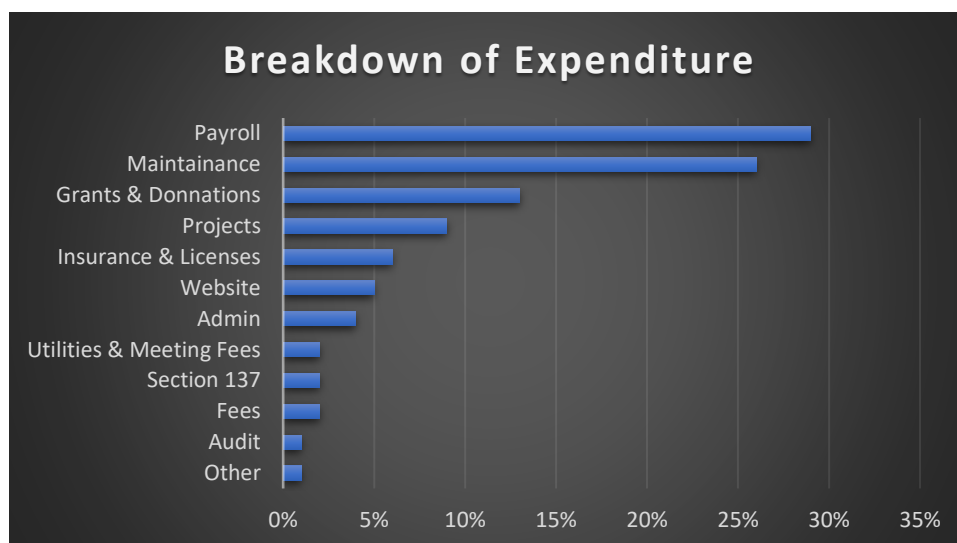
Appendix 3 details the committees and organisations the Council is involved with together with the names of the council representatives on each.

## Financial Information

Total income for the year was £21,126



Total expenditure for the year was £13,211



**None of the Councillors claimed their Councillors Allowance during the year.**

**The total value of reserves carried forward into 2022-23 was £14,360 of which:**  
34% was ringfenced for future election costs and potential councillor allowance claims.

**The total value of community assets, excluding land was £134,668**

**The audited accounts and opinion can be viewed on the councils website:**

[www.llanferrescommunitycouncil.org](http://www.llanferrescommunitycouncil.org)

## Key Objectives and Outcomes

The councils' six main objectives for the year were to:

1. Hold regular meetings to discuss, investigate and resolve both national and local activities that could impact the local community.

The council held a face to face or video conference meeting every month during 2021-22 with the exception of August. Members of the public attended all but one, and had the opportunity to speak at the start of each meeting. The council was unable to meet its' statutory duty to hold multi-location meetings due to the lack of broadband facility in the village hall.

2. Review planning applications

The council received and responded to fifteen planning applications in its area during the year. Representatives from the council also attended a number of meetings in support of local residents' concerns over the re-opening of Burley Hill Quarry.

3. Care and maintenance of assets and amenities

In July 2021 the annual assets risk assessment was completed and all actions or work identified as being needed were completed before year end.

In addition, the following works were undertaken:

- An aqua drain was installed in Maeshafn playing field to prevent flooding in the storage shed.
- The drains were unblocked and the culvert repaired in Maes Ysgawen park.
- The noticeboard was replaced along the A494 at Loggerheads country park and other notice boards repaired.
- Contractors were employed to continue the ground maintenance in Maes Ysgawen park and cutting Maesahfn village green.
- A contractor was employed to undertake ground maintenance work in Maeshafn playing field and orchard area after local volunteers were unable to continue.
- The council agreed to cut the grass and maintain the hedge around Llanferres war memorial area following discussions with Denbighshire CC.

4. Improve local facilities

Work continued from the previous year on the development of Maesahfn playing field and orchard area with a number of initiatives to improve Biodiversity. These included:

- Planting additional trees, shrubs and bulbs in the park.
- Holding a bird and bat box building workshop, in conjunction with North Wales Wildlife Trust, for local residents. This was followed by installing them on trees in the park and surrounding woodland to attract more wildlife.

Plans to improve accessibility to Maes Ysgawen park for wheelchair, mobility scooter and pushchair users were discussed and will be finalised in 2022-23.

### 5. Support local organisations with their plans to improve facilities

This involved:

- Extending Llanferres Playing Field and Recreation Associations lease agreement to enable them to obtain funding to replace and improve equipment.
- Giving St Berris Church a grant towards maintaining the church yard.
- Giving a grant towards the costs of the publication of News & Views.

### 6. Work with other organisations to improve facilities

During the year the council was actively involved in:

- Working with Denbighshire CC highways dept to stop the flooding at the bottom of Maesahfn Road.
- Lobbying Welsh Assembly Trunk Roads Agency, and Darren Millar Local AM to install flashing speed signs along the A494 at Loggerheads.
- Persuading Denbighshire CC to install litter and dog foul bins in the layby opposite the Plymog on the A494.
- Surveying potholes along various road and lobbying Denbighshire CC to have them repaired.
- Lobbying DCC on the removal and or Pruning of Dangerous trees.

### 7. Biodiversity

Work undertaken by the Council to improve biodiversity is detailed in the Biodiversity Report for year ending March 2022 which can be viewed on the website:

[www.llanferrescommunitycouncil.org](http://www.llanferrescommunitycouncil.org)

## Awards

The council applied for, and won its fifth Green Flag Award for Maes Ysgawen Park and its first for Maeshafn playing field and orchard area.



## Future Priorities and Funding

Short term (one year), the council intends to continue maintaining and improving facilities for the community and supporting local organisations using funding from the precept.

Longer term (two to five years), the council plans to investigate other funding sources i.e. Green Communities fund and Sustainable Development fund to improve biodiversity and undertake projects requiring major capital investment.

## Complaints

During the year, two households made formal complaints to the council over the development of Maeshafn playing field and orchard area. Neither accepted the council's response and the matter was referred to the Public Services Ombudsman for Wales, for alleged failure to comply with the council's Code of Conduct. In both cases the Ombudsman determined there would not be an investigation.

One of these households subsequently made a further formal complaint to the council claiming maladministration and this too was referred to the Public Services Ombudsman for Wales when the council's response was not accepted. The Ombudsman's determined there would not be an investigation.

The same two households submitted Freedom of Information requests to the council and after unredacting the documents they received, complained to the Information Commissioner's Office that their personal data had been breached. Parts of both these complaints were upheld and the council took appropriate action to prevent it happening again. Other aspects of the complaints were rejected.

# Appendix 1

Councillor's Attendance Record at Meetings												
April 2021 to March 2022												
Councillor	Attendance at Council Meetings											
	8th April	13th May AGM	10th June	8th July	August	9th Sept	14th Oct	11th Nov	9th Dec	13th Jan	10th Feb	17th March
Clerk	P *	P *	G Dillon	P	NM	P	P	P	P *	P *	P *	P *
John Almond	P *	P *	P	P	NM	P	P	P	P *	P *	P *	P *
Michael Cordiner	P *	P *	P	P	NM	P	P	P	NR	P *	APP	P *
Allan Morgans	P *	P *	P	P	NM	P	P	P	P *	P *	P *	P *
Ivy Watts	P *	P *	P	P	NM	P	P	P	P *	P *	APP	P *
Isla Watts	P *	P *	P	P	NM	P	P	P	P *	P *	P *	APP
Amanda Curtis	P *	P *	P	P	NM	P	P	P	P *	P *	P *	P *
Jac Armstrong	P *	P *	P	P	NM	APP	APP	APP	NR	P *	P *	P *
Paul Sheldon Co-opted May 20	P *	P *	APP	P	NM	APP	P	P	P *	APP	P *	P *
Graeme Davidson Co-opted Feb 21	P *	APP	P	APP	NM	APP	APP	NR	NR	NR	Resigned	Resigned
Key:												
	Present Formal Meeting - Face to Face				P							
	Present Formal Meeting - Video Conference				P *	(Due to Covid 19 Restrictions)						
	Apologies				APP							
	Not Responded				NR							
	No Meeting				NM							

# Appendix 2



# CYNGOR CYMEITHAS – LLANFERRES – COMMUNITY COUNCIL

## Register of Councillor's Interests Declared at Meetings

April 2021 to March 2022

Date of Meeting	Declarations of Interest	Name								
		A Morgans	J Armstrong	J Almond	M Cordiner	Ivy Watts	Isla Watts	A Curtis	P Sheldon	G Davidson
8th April	White Oak Properties invitation to quote					signed	signed			
13th May	White Oak Properties review of quote - war memorial					continuation of April	continuation of April			
10th June	None									
8th July	Rectory Lane		signed							
8th July	Complaint from public	signed								
August	No meeting									
9th September	None									
14th October	White Oak Properties - quote					signed	signed			
11th November	White Oak Properties - maintenance quotes for 2022-23					signed	signed			
11th November	Planning application 21/2021/1021 Erw Las Eryrys								signed	
9th December	White Oak Properties - quote for plinth for bench at Tafarn y Gelyn					signed	signed			
13th January 22	None									
10th February 22	None									
17th March 22	Planning application 21/2021/1157 Camp Alyn Tafarn y Gelyn				signed					
17th March 22	NALC salary review	signed								

**Appendix 3**

## List of Committees and Organisations with Names of Community Council Representatives

**As agreed at AGM on 13<sup>th</sup> May 2021**

Name of Committee or Organisation	Community Council Representative
One Voice Wales	Allan Morgans - Chair Margaret Narburgh - Clerk
Llanferres Village Hall Management	Jac Armstrong – Vice Chair
Old People's Welfare	Ivy Watts - Councillor
Llanferres Playing Fields & Recreation Association	Isla Watts - Councillor
Community Open Spaces Maeshafn Playing Field & Maes Ysgawen	Full Council
Clwyd Branch of Society of Local Council Clerks	Margaret Narburgh - Clerk

## CYNGOR CYMEITHAS – LLANFERRES – COMMUNITY COUNCIL

Planning sub-committee	Full Council
News & Views Reporter	Margaret Narburgh - Clerk
Website Management	Margaret Narburgh – Clerk Amanda Curtis - Councillor
Big Covert	Disbanded due to inactivity