

## Minutes of General Meeting held on 14<sup>th</sup> July 2022

### Present: Cllrs

Allan Morgans – Chair  
Paul Sheldon  
Amanda Curtis  
Margaret Narburgh – Clerk

### Apologies:

Jac Armstrong – Vice Chair  
Huw Williams – County Cllr

### Members of the Public:

Hugo Watts  
John Almond  
Tony King – difficult joining by video

The meeting was held by video conference. Multi location access was not available as the council was unable to meet face to face.

### 458. Apologies

Cllr Armstrong was delay at work. County Cllr Williams was unable to attend due to other commitments.

### 459. Meeting Open to the Public

Mr Tony King sent an email asking if the council was aware of the state of the road from Maeshafn to the Old Youth Hostel. The Chair said the chief executive of Denbighshire CC has inspected the road some time ago who confirmed it would be re-surfaced in this years budget. Action: Clerk to write to Tony Ward, Huw Williams asking when this would be completed and to the bus company asking them to put pressure on DCC as well.

### 460. Declaration of Interest Statement

The statement was sent to Councillors for reading prior to the meeting.

### 461. Declarations of Interest

None.

### 462. Approval of the Minutes of General Meeting on 7<sup>th</sup> June 2022

Cllr Curtis proposed accepting the minutes as a true and accurate record of the meeting, Cllr Sheldon seconded and all Councillors voted in favour.

### 463. Matters Arising from the Meeting on 7<sup>th</sup> June 2022

- 375a Still outstanding until facilities are available to hold multi-location meetings in the village hall.  
392 Cllr Armstrong has spoken to representatives of the Church regarding the water supply to the Millennium fountain and is waiting for their response. Action: Cllr Armstrong to report back at next meeting.  
420 Completed 20/5/22  
422 Completed 13/5/22  
357 Still outstanding. Action: Cllr Armstrong to return original LPFRA lease agreement to the Clerk.  
430 Still outstanding. Action: Clerk to report back when report received from Audit Wales.  
448.1 Completed 8/6/22  
448.2 Completed 6/7/22  
448.3 Replacement parts for bench have arrived. Action: Cllr Morgans to fit ASAP  
448.4 Completed 8/6/22  
449 Still outstanding. Action: Clerk to send list of training events to Councillors  
450 Completed and on agenda for discussion later  
451 Completed 8/6/22

452	Still waiting for quotes to repair boundary wall at Maesahfn playing field
453	Replacement of Llanferres noticeboard still ongoing
455	Completed 8/6/22
457	Completed 8/6/22

#### **464. Co-option of New Councillors**

None of the three members of the public who expressed an interest have put forward a formal request to join the council despite prompting. Action: Clerk to renew co-option notices and place full page advert in News & Views.

#### **465. External Audit 2020/21 and 2021/22**

Audit Wales has still not sent their report for 2020/21. Still no response re 2021/22 audit papers. Arrangements have been made for a member of the public to inspect the 2021/22 in Mold library on 20/7/22. Action: Clerk and Chair to attend.

#### **466. First Quarter Review of Accounts**

Income from April to end of June 2022 was £6767.64, expenditure £4026.56 giving an underspend of £2741.08. Total reserves at the end of June were £17141.97 of which £4850 is ringfenced for election costs and councillor payments leaving available reserves of £12291.97.

#### **467. Correspondence List**

The Clerk had circulated correspondence to Councillors as appropriate during the course of the month.

1. The updated Good Councillor Guide dated June 2022 was circulated to councillors for reference.
2. Thank you letters were received from St Berres Church and LPFRA for the grants paid to them.
3. 2 emails from members of the public re vexatious behaviour by another resident to be discussed under Part II.
4. Mr Mulraney seems to have accepted that Rectory Lane is not owned by Denbighshire CC and is a private road.
5. The aggregates officer has arranged a site visit to Burley Hill quarry in September. Cllrs Morgans and Sheldon will be attending.
6. A letter received re an Eco Flex Grant application from Flintshire CC was suspected to be a scam. Flintshire have been notified.
7. Two alerts were identified by Aubergine during the quarterly accessibility review of the website. One on the privacy policy cannot be fixed and the other related to a missing heading on the Inspection of Accounts notice.
8. Maes Ysgawen park and Maeshafn Playing Field and Orchard Area have both been awarded the Green Flag for 2022/23.
9. Email received from the chair of Llanferres Village hall management committee regarding public access between Rectory Lane and Tyn Llan/Cae Gwyn was discussed at length and concluded the following:
  - a. The land at Rectory Lane end is owned by Denbighshire CC not Llanferres CC.
  - b. In an emergency the school would not deny anyone access to the defibrillator.
  - c. The defibrillator is in the centre of the village in the ideal location for those using the school and village hall. Councillors did not feel it should be relocated and would support the installation of another one somewhere in the village.
  - d. The two pedestrian gates at Rectory Lane end are unsuitable for the less able to use and Denbighshire CC would be responsible for changing these.

- e. Llanferres CC precepted to replace the main gate into Maes Ysgawen with one suitable for the less able in 2021-22 but has been unable to progress this due to lack of response from Denbighshire CC re installing a dropped kerb outside the gate.
- f. Given the general public have been using the route from Rectory Lane to Tyn Llan unchallenged for well over 20 years before the school started locking the gates during school hours there is a presumed right of way and this would need to be discussed with Denbighshire CC.  
Action: Clerk to respond to Sean Thomas.

### **468. Annual Assets Risk Assessment**

Action: The Chair and Clerk agreed to undertake the risk assessment and report back at the September meeting.

### **469. Local Government Election (Wales) Act**

1. The Chair proposed accepting the draft Training Plan, Cllr Sheldon seconded and all councillors voted in favour. Action: Clerk to publish.
2. The Chair proposed accepting the draft Biodiversity Report, Cllr Sheldon seconded and all councillors voted in favour. Action: Clerk to publish.
3. The draft Annual Report did not include reference to work on Biodiversity. Action: Clerk to include reference and circulate for consideration at September meeting.

### **470. Planning Applications**

21/2022/0498 12 Rectory Lane, Llanferres, two story extension at rear of property. The Chair reported that someone had put a note on the planning portal that there could be medieval remains on the site of the proposed extension and recommended an archaeologist be present during the excavation of the footings. After due discussion councillors agreed to support the application. Action: Clerk to notify planning.

21/2022/0581 Car Park at Moel Famau, erection of a timber shelter over the pay station. After due discussion councillors agreed to support the application. Action: Clerk to notify Planning.

### **471. Projects Update**

1. Gate into Maes Ysgawen Park – Cllr Morgans had a meeting with Ros Stockdale from the AONB to discuss availability of community grants to fund replacing the gate and dropping the kerb to improve disabled access to the park, and to progressing phases 2 and 3 of the management plan. Still ongoing. Action: Cllr Morgans to progress.

### **472. Maintenance in the Community**

1. The new noticeboard for Llanferres is scheduled for delivery at the end of July. White Oak Properties quoted £296 for the installation which has been accepted. Action: Clerk to notify White Oak Properties. Information for the 2 graphics panels has been received from Tony King and St Berres Church and the AONB have a map of the area but have not responded to a request to fund the cost. Quotes have been received from William Smutts at £325 per panel and Sandrine from News & Views at £275 per panel. Cllr Morgans proposed accepting the quote from Sandrine, Cllr Curtis seconded and all councillors voted in favour. Action: Cllr Morgans to progress and report back to council.

### **473. Banking**

Cllr Sheldon has just returned from holiday and been unable to check the internet banking facility for June. Action: Cllr Sheldon to check before 21<sup>st</sup> July and report back to Clerk.

## 474. Payment of Bills and Invoices

The following bills were presented for authorisation to pay

1. AVOW – payroll invoice for July and August 2022	£935.20
2. HSBC – bank charges for June 2022	£5.80
3. GoTo Meetings - fee for June 2022	£13.20
4. White Oak Properties – grass cutting March to June 2022	£794.00
5. B&M – bedding plants for Maeshafn village green	£39.50
6. Aubergine – website annual compliance and accessibility checks	£597.60
7. GoTo Meetings – fee for July 2022	£13.20
<b>Total bills for payment</b>	<b>£2,398.50</b>

Cllr Curtis proposed all bills be paid, Cllr Morgans seconded, and all Councillors voted in favour. Action: Clerk to pay all bills on schedule.

## 475. Other Matters Brought to the Councils Attention

1. Cllr Sheldon reported planning had taken measurements of the new property along the Pant Du Road and concluded it was within the guidance notes.
2. John Harrison had asked Cllr Curtis for information regarding his neighbours proposed purchase of the Huelog common land. The Clerk stated it was owned by Denbighshire CC although Llanferres CC had some responsibility for its maintenance. Common land can be bought but it is a very difficult process. Action: Cllr Curtis to inform Mr Harrison.

Cllr Curtis proposed closing the meeting to the public and moving onto Part II, Cllr Sheldon seconded, and the meeting was closed at 20.36 pm.

## 476. Part II

Councillors discussed the emails received from members of the public relating to two vexatious incidents by another member of the public and the subsequent discussion with the monitoring officer. Action: Cllr Morgans to speak to Cllr Armstrong re sending a solicitors letter to the member of the public responsible.

Cllr Morgans proposed closing the meeting, Cllr Curtis seconded, and the meeting was closed at 20.55 pm.

**The next General Meeting of the Council will be held on Thursday 8<sup>th</sup> September 2022 at 7.30 pm  
Arrangements to be confirmed**